



State Urban Development Agency

Urban Development & Housing Department

(Government of Jharkhand)

Ref.: SUDA/AMRUT/Municipal Bonds-155 /2018/ - 09

Date: 08/11/2018

Selection of Credit Rating Agency for Rating of Debt Repayment Capacity of Ranchi Municipal Corporation (RMC)

Tentative Key Dates for Assignment

| | | |
|--|---|------------------------|
| Release of RFP | : | 08/11/2018 at 1600 HRS |
| Last Date for Submission of Pre-Bid Queries | : | 28/11/2018 by 1600 HRS |
| Last date & time for submission of Technical Bid | : | 07/12/2018 by 1300 HRS |
| Date & time of opening of technical bid | : | 07/12/2018 by 1600 HRS |

State Urban Development Agency
Urban Development & Housing Department
(Government of Jharkhand)

Room No. 405, 4th Floor, Project Bhawan, Dhurwa

Ranchi - 834004 (Jharkhand)

Tel: (0651) -2446640

E-mail: suda.goj@gmail.com

Website: udhd.jharkhand.gov.in

REQUEST FOR PROPOSAL

DISCLAIMER

The information contained in this Request for Proposal ("RFP") document or subsequently provided to Applicants, whether orally or in documentary or any other form by or on behalf of the SUDA or any of its employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the SUDA to the prospective Applicants or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this RFP.

This RFP includes statements, which reflects the intentions of the SUDA in relation to the Request for Proposal for Appointment of Credit Rating Agency for Proposed Bond Issue of RMC.

The SUDA, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or part, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The SUDA also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP.

The SUDA may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

The issue of this RFP does not imply that the SUDA is bound to award the Credit Rating Agency or to appoint the Selected Credit Rating Agency, as the case may be, for the award of Request for Proposal for Appointment of Credit Rating Agency for Proposed Bond Issue of RMC and the SUDA reserves the right to reject all or any of the Proposals without assigning any reasons what so ever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and the SUDA shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.

Ref.: SUDA/AMRUT/Municipal Bonds-155 /2018/ -09

Date:08/11/2018

REQUEST FOR PROPOSAL (“RFP”)

To ,

| | |
|--|--|
| 1. M/s CRISIL Ltd. | 5. Brickwork Ratings India Pvt. Ltd. |
| 2. M/s ICRA Ltd. | 6. Acuité Ratings & Research Limited |
| 3. M/s Credit Analysis & Research Ltd. | 7. Infomerics Valuation and Rating Pvt. Ltd. |
| 4. India Ratings and Research Pvt. Ltd., | |

Subject:- Credit Rating for the proposed debt repayment capacity aggregating Rs. 60 crore of Ranchi Municipal Corporation (“RMC” or the “Corporation”).

Dear Sir / Madam,

State Urban Development Agency (“SUDA”) would like to engage credit rating agency(ies) to rate the **debt repayment capacity of Ranchi Municipal Corporation (“RMC”)** aggregating **Rs. 60 crore.**

The SUDA intends to get RMC Bonds rated from SEBI approved credit rating agency(ies).

Therefore, you are requested to quote the rating fee separately for rendering services in connection with carrying out the rating of credit facilities as under and submit your offer for rating of the above amount in the following format.

The fee should be inclusive of all costs. However, GST, as applicable, will be reimbursed separately

| Particulars | Years | Bid Amount | Total |
|-------------------------|---------|------------|-------------|
| (1) | (2) | (3) | (4) = (2*3) |
| Initial Fee | 1 | | |
| Annual Surveillance Fee | 5 year* | | |
| Total | | | |

**Actual tenure would be decided after consultation*

The agency will be selected on the basis of highest points basis (H1), as defined elsewhere in this RFP. Amount Quoted in the Total Column shall be considered for evaluation of Financial Bid and SUDA may choose more than one agency.

Your offer should be sent by post or in person in a sealed envelope (Technical and Financial Proposal in separate envelopes) addressed to the undersigned with clearly super scribed on the top of the envelope at the following address:-

"Selection of Credit Rating Agency for Rating of Debt Repayment Capacity of Ranchi Municipal Corporation(RMC)".

Bids shall be submitted as detailed in this bidding document on date and time 7th December, 2018 by 13.00 hours (IST)

Address :-

To,
The Director,
State Urban Development Agency (SUDA)
Room No. 405, 4th Floor, Project Bhawan, Dhurwa
Ranchi-834004 (Jharkhand)
Tel: (0651)-2446640
E-mail: suda.goj@gmail.com
Website: udhd.jharkhand.gov.in

The Proposals/ Technical Bids will be opened at 16.00 hrs on the same day.
The Proposals should be valid for 30 days.

1. With reference to our **RFP SUDA/AMRUT/Municipal Bonds-155/2016-09, Dated:08/11/2018** the Rating Agencies are required to submit their offer / proposal in original in separate envelopes covered in single envelope comprising of following. The Bid should be unconditional and unqualified, having examined the Bidding Documents and understood their contents, hereby

Technical and Commercial Bid:

a. Envelope -1 containing:-

Documents establishing, meeting the Eligibility criteria shall be submitted in (Original) hard copies.

b. Envelope -2 containing:-

PRICE PROPOSAL, (Price Bid Proposal Form & Bid Price Schedule) - Envelop-2 Price bid shall be submitted in original hard copy. Price bid envelop will be opened for only those Bidders whose bids are fulfilling the Technical criteria.

2. The assignment is to be executed in accordance with the terms of reference accompanying to this Bid.
3. The Offer shall be kept valid for 30 (Thirty only) days from the Bid Due Date specified in the RFP.
4. Undertaking by the Bidder that they will abide by all the terms and conditions of the RFP document.
5. Clarifications may be requested no later than 3days prior to the submission deadline. The address for requesting clarifications is: All requests for clarifications shall be made online through mail at **E-mail (suda.goj@gmail.com)**.

Thanking you,

Yours Sincerely,

Sd/-

(-----)

Director, SUDA

| Assignment Title: Terms of Reference (ToR) for engaging Agency for assessment of Credit Rating of RMC | |
|--|---|
| <u>1</u> | <p>Introduction of RMC</p> <p>Ranchi Municipal Corporation (RMC) was established on 15th September 1979 Vide Government Notification No. 1406 by merging erstwhile Ranchi Municipal, Doranda Municipality and Ranchi Doranda Joint Water Board. It is the second Municipal Corporation of erstwhile Bihar and the first Corporation in the state of Jharkhand. With 55 administrative Wards, the corporation's jurisdiction extends over an area of 175.12 sq. RMC is governed by the Jharkhand Municipal Act, 2011. The 74th Constitutional Amendment Act (1992) has delegated the primary responsibility for urban Management to urban local bodies/Governments. Unfortunately, the devolution of powers to ULBs has been very protracted. Like many other ULBs, there has been no real devolution of powers and functions to the RMC. The main functions of the RMC as defined under Section 70 Jharkhand Municipal Act, 2011 are:-</p> <p>(A) Core Functions</p> <ul style="list-style-type: none"> (i) Urban planning including town planning, (ii) Regulation of land-use including protection of public land from encroachment and construction of buildings, (iii) Planning for economic and social development, (iv) Roads including footpath and road crossing facilities for pedestrians and bridges, (v) Water supply for domestic, industrial and commercial purposes, (vi) Public health, sanitation including storm water drains, conservancy and solid and liquid waste management, (vii) Fire services, (viii) Urban forestry, protection of the environment, promotion of ecological aspects and maintenance of environmental hygiene, (ix) Safeguarding the interests of weaker sections of society, including the handicapped and mentally retarded, (x) Slum improvement and upgradation including providing basic facilities, (xi) Urban poverty alleviation, (xii) Provision and maintenance of urban amenities and facilities such as park, gardens, playgrounds, public markets, bathing and washing Ghats, waiting sheds for travellers, (xiii) Promotion of cultural, educational and aesthetic aspects, (xiv) Establishment and maintenance of burial and burning grounds, cremations, cremation grounds and electric crematoriums, (xv) Cattle pounds, prevention of cruelty to animals, (xvi) Collection and updating of vital statistics including registration of births, deaths and marriages, (xvii) Provision and maintenance of public amenities including street lighting, parking spaces for vehicles, bus stops and public conveniences like toilet facilities at public places, (xviii) Regulation of slaughter houses and tanneries and sale of meat, fish and other perishable food stuffs etc. <p>(B) General Functions</p> <ul style="list-style-type: none"> (i) Organising voluntary workers and promote community participation in all development activities, (ii) Organise campaign for thrift, (iii) Awareness building against social evils like alcoholism, consumption of narcotics, dowry and abuse of women and children, (iv) Organize legal awareness campaigns among weaker sections, campaign against economic offences, adherence to civic duties, and promoting communal harmony, (v) Provision of public transport, (vi) Organise relief activities during natural calamities and maintain relief centres like hospitals, dispensaries, asylums, rescue homes, maternity houses and child welfare centres etc. (vii) Mobilising local resources in cash or in kind, (viii) Organise and promote resident welfare associations, neighborhood groups and committees, and self-help groups with focus on the poor, (ix) Disclosure and dissemination of information of public interest, (x) Maintenance of public properties, (xi) Issue of licences to dangerous and offensive trades and industries, (xii) Issue of licences to domestic pet animals and destruction of stray dogs, (xiii) Conservation and preservation of water bodies, (xiv) Conservation and preservation of places and buildings of historical and cultural importance, (xv) Promoting energy efficiency and build awareness on climate change, |

| | |
|--|---|
| | <p>(xvi) Promote introduction of Information Technology and e-Governance in the working of the Municipality.</p> <p>(c) Sector-wise functions:</p> <p>(i) Urban planning including town planning</p> <p>(a) Planned development of new areas for human settlement, erection and maintenance of boundary marks defining the limits or any alteration in the limits,</p> <p>(b) Measures for beautification of the municipal area by setting up fountains, providing recreation areas, improving river banks, and landscaping,</p> <p>(c) Integration of the development plans and schemes of the municipal area with the district or regional development plan,</p> <p>(d) Preparation and keeping upto date of appropriate maps, data and records of lands within municipality and utility to which such lands are from time to time put;</p> <p>(ii) Environment and Social Forestry:</p> <p>(a) Organise campaign for environmental awareness,</p> <p>(b) Motivating local action for its upgradation, planting of trees, etc,</p> <p>(c) Reclamation of waste lands, promotion of social forestry and maintenance of open spaces,</p> <p>(d) Establishment and maintenance of nurseries, promotion of greenery;</p> <p>(iii) Small scale Industries:</p> <p>(a) Promotion of handicrafts,</p> <p>(b) Formulate and implement self-employment schemes in industrial sector,</p> <p>(c) Implementation of the entrepreneur development programmes;</p> <p>(iv) Housing:</p> <p>(a) Identify the homeless, provision of house sites and houses, implementation of shelter rejuvenation programmes,</p> <p>(b) Mobilise fund necessary for housing;</p> <p>(v) Education and Culture:</p> <p>(a) Run the pre-primary, primary, higher secondary and technical schools, vocational training centres, and implement literacy programmes,</p> <p>(b) Promote civic education, adult education, social education and non formal education,</p> <p>(c) Promotion of cultural activities including music, physical education, sports and theatres and infrastructure therefor,</p> <p>(d) Advancement of science and technology in urban life,</p> <p>(e) Organization, establishment and maintenance of art galleries and botanical or zoological collections,</p> <p>(f) Maintenance of municipal office, and of all public monuments and places of historical, artistic and other importance,</p> <p>(g) Presentation of awards to persons of distinction, paying homage on death to persons of repute,</p> <p>(h) Holding and regulation of fairs, festivals, industrial and health exhibitions;</p> <p>(vi) Public works:</p> <p>(a) Construct and maintain the roads except National Highways, State Highways and major District roads within the municipality, and building for institutions including those transferred from Government.</p> <p>(vii) Public Health and Sanitation:</p> <p>(a) Run dispensaries, primary & public health centres and hospitals under all systems of medicines, child welfare centres and mother care homes,</p> <p>(b) Organise remedial and other preventive measures against disease,</p> <p>(c) Implement family welfare programmes,</p> <p>(d) Organise mass inoculation campaigns for eradication of infectious diseases,</p> <p>(e) Reclamation of unhealthy localities, removal of noxious vegetation and abatement of all nuisances,</p> <p>(f) Maintenance of all public tanks and regulating the re-excavation, repair and up-keep of all tanks, wells and other sources of water-supply and provision for unfiltered water-supply for non-domestic uses,</p> <p>(g) Public vaccination, prophylactic inoculations, vector control,</p> |
|--|---|

| | |
|-----------------|---|
| | <p>(h) Maintenance of ambulance service</p> <p>(i) Advancement of civic consciousness of public health and general welfare by organizing discourses, seminars and conferences,</p> <p>(j) Prevention of food adulteration and control of eating-houses,</p> <p>(k) Effective implementation of national and state strategies and programmes for prevention and control of diseases;</p> <p>(viii) Social welfare:</p> <p>(a) Run anganwadis, and institutions for the welfare of handicapped, destitute etc,</p> <p>(b) Sanction and distribute pension to destitute, widows, handicapped, distribute unemployment wages, and implement Group Insurance Scheme to the poor,</p> <p>(c) Implementation of programmes for liberation and rehabilitation of scavengers and their families,</p> <p>(d) Campaigns for dissemination of information, vital for public welfare,</p> <p>(e) Securing or removal of dangerous buildings and places, obstructions and projections in or upon streets, bridges and other public places;</p> <p>(ix) Eradication of poverty:</p> <p>(a) Develop skills and implement self-employment and group employment schemes for the poor, especially for women</p> <p>(b) Create community assets to get continuing benefit to the poor:</p> <p>(x) Development of Scheduled Caste/Scheduled Tribe:</p> <p>(a) Implementation of beneficiary oriented schemes under Special Component Plan (SCP) and Tribal Sub Plan (TSP) and provide basic facilities in the residential centers and financial assistance for the Scheduled Caste/Scheduled Tribe,</p> <p>(b) Run nursery schools, vocational training centres for the Scheduled Caste/Scheduled Tribe,</p> <p>(xi) Public Distribution system:</p> <p>(a) Examine complaints against public distribution system and find out and implement remedial measures,</p> <p>(b) Organise campaigns against offences relating to weights and measures</p> <p>(c) General supervision of shops and other public distribution system and to provide guidance;</p> <p>(xii) Natural Calamity relief:</p> <p>(a) Maintain relief centres and organize relief activities like provision to hospitals, dispensaries, asylums, rescue homes, maternity houses, and child welfare centres, crematorium, burial ground etc.</p> <p>(2) The municipality may plan, build, operate, maintain or manage the infrastructure required for the discharge of any of the functions as aforesaid, either by itself, or through public-private partnership or by any agency under any concession agreement.</p> <p><u>The basic duties performed by RMC are as follows:</u></p> <p>i. Provision of sanitation facilities.</p> <p>ii. Supply of water.</p> <p>iii. Construction of Roads, Drains, etc.</p> <p>iv. Provision of Urban amenities and facilities such as parks, gardens, playgrounds, markets, bus tempo stands, etc.</p> <p>v. Administering Central and State Government Urban Poverty Alleviation (UPA) Schemes.</p> <p>vi. Sanction of Building Plans</p> <p>For more detail about RMC, bidder may refer its website: http://www.ranchimunicipal.com/</p> |
| <p><u>2</u></p> | <p>Objectives of the assignment</p> <p>The objective of the assignment is to part finance the Project(s) undertaken by Ranchi Municipal Corporation (RMC)/ Ranchi Smart City Corporation Ltd. (RSCCL).</p> <p>With a view to finance and considered supporting the projects, RMC proposes to raise debt to the tune of Rs. 60 crores through private placement of bonds. For this purpose, it intends to engage a professionally qualified and renowned firm/ agency to carry out the CREDIT RATING.</p> |

| | |
|----------|---|
| | The Credit Rating of RMC is to be completed within 45 days from the date of engagement of the Rating Agency. However, this period can be extended after mutual discussions. |
| <u>3</u> | <p>Letter of Invitation (LOI)</p> <p>SUDA invites proposal from the Rating Agencies to be appointed for carrying out the Credit Rating. The details of the employer and the date, time, and address for submission of proposals are detailed here under.</p> |
| <u>4</u> | <p>Scope of Work / Terms of reference</p> <p>Description of the Bond</p> <p>RMC to raise Municipal bonds aggregating Rs. 60 Crore to be issued in one or multiple tranches.</p> <p>The total liability of bonds, including principal and interest, will be discharged by RMC for the entire period.</p> |
| <u>5</u> | <p>The Features of the Bond are listed at</p> <ul style="list-style-type: none"> • Annexure-I → Broad terms of the Bond Issue |
| <u>6</u> | <p>Requirement of qualification and experience for the Rating Agency</p> <p>“Rating Agency” satisfying the following criteria are required to submit their quotes and their interest at specified time & place in this RFP document.</p> <ol style="list-style-type: none"> a) Rating Agency should have been engaged in conducting similar activities for not less than 5 completed Financial years; b) Rating Agency should hold a valid SEBI registration certificate as on date & at least during last 5 completed financial years; c) Income from Crediting Rating assignments should not be less than Rs 25.00 Crs in F. Y. 2017-18. d) Rating Agency must have done/ currently doing Credit Rating of ULBs/ Municipal Corp or Credit Rating of ULBs/ Municipal Corp for the purpose of placing Fresh Bonds Issues (surveillance of old issues not to be included) from 01-04-2015 to till date. e) The Agency should submit their proposal as per the format at the end of this RFP furnishing all the details desired there in. |
| <u>7</u> | <p>Evaluation of Proposals:</p> <p>The evaluation of the proposals shall be carried out in two stages:</p> <ol style="list-style-type: none"> a. Technical Evaluation based on the documents furnished in Envelop -1 b. Financial Evaluation based on the documents & Price furnished in Envelop -2 <p>Evaluators of technical proposals shall not have access to the financial proposals until the technical evaluation is concluded.</p> <p>The financial proposal of only those bidders will be opened who obtains the minimum qualifying marks / standards prescribed for the technical proposal. The evaluation shall be carried out in full conformity with the provisions of the RFP.</p> |
| <u>8</u> | <p>Preliminary Examination of Proposals</p> <p>All the proposals prior to evaluation of Technical details shall be initially checked for following;</p> <ol style="list-style-type: none"> a. unsigned and incomplete (i.e. when the required bid formats have not been submitted); b. and those with lesser validity than that prescribed in the RFP; will be summarily rejected as being non-responsive, |

| 2 | <p>Evaluation Criteria:</p> <p>Cost Evaluation under Quantity cum Cost Based System (QCBS) Under QCBS,</p> <p style="text-align: center;">Technical proposals, will be allotted weightage of 70% Financial proposals will be allotted weightages of 30%.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Sl. No.</th> <th style="text-align: center;">Details of Assignments</th> <th style="text-align: center;">Max. marks</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Experience of the firm on similar activities for last completed Financial years;</td> <td style="text-align: center;">10 yr and above – 15 7 yr and above – 10 5 yr & above – 5</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Holding valid SEBI registration certificate during last completed financial years</td> <td style="text-align: center;">10 yr and above – 15 7 yr and above – 10 5 yr or above – 5</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Income from Credit Rating assignments in F. Y. 2017-18.</td> <td style="text-align: center;">75 Crs and above – 15 50 Crs and above – 10 25 Crs and above – 5</td> </tr> <tr> <td style="text-align: center;">4.</td> <td>Fresh Credit Rating done/ currently doing for ULBs/ Municipal Corp (surveillance of old rating not to be included) from 01-04-2015 to till date</td> <td style="text-align: center;">10 and above – 15 5 and above – 10 3 and above – 5</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Fresh Credit Rating done/ currently doing for the purpose of placing Fresh Bond Issues (surveillance of old issues either placed or not placed not to be included) of ULBs/ Municipal Corp from 01-04-2015 to till date</td> <td style="text-align: center;">3 and above – 15 1 and above – 7.5</td> </tr> <tr> <td style="text-align: center;">6.</td> <td>Financial Score for Financial Bid</td> <td style="text-align: center;">Maximum 25 Mark</td> </tr> </tbody> </table> <p><u>Bidder has to secure Minimum 60 marks to be Qualified for Opening of their Financial Bid.</u></p> <p>Proposal with the lowest cost will be given a financial score of 100 and other proposals given financial scores that are inversely proportional to their prices. For evaluation of finance bids the total quoted price including Annual surveillance fee will be considered.</p> <p style="text-align: center;">The total score, both technical and financial, shall be obtained by weighing the quality and cost scores and adding them up and the same shall be calculated as $(Tx 0.70 + Px 0.30 = \text{Evaluated Points})$</p> | Sl. No. | Details of Assignments | Max. marks | 1 | Experience of the firm on similar activities for last completed Financial years; | 10 yr and above – 15 7 yr and above – 10 5 yr & above – 5 | 2 | Holding valid SEBI registration certificate during last completed financial years | 10 yr and above – 15 7 yr and above – 10 5 yr or above – 5 | 3 | Income from Credit Rating assignments in F. Y. 2017-18. | 75 Crs and above – 15 50 Crs and above – 10 25 Crs and above – 5 | 4. | Fresh Credit Rating done/ currently doing for ULBs/ Municipal Corp (surveillance of old rating not to be included) from 01-04-2015 to till date | 10 and above – 15 5 and above – 10 3 and above – 5 | 5 | Fresh Credit Rating done/ currently doing for the purpose of placing Fresh Bond Issues (surveillance of old issues either placed or not placed not to be included) of ULBs/ Municipal Corp from 01-04-2015 to till date | 3 and above – 15 1 and above – 7.5 | 6. | Financial Score for Financial Bid | Maximum 25 Mark |
|---------|---|--|------------------------|------------|---|--|---|---|---|--|---|---|--|----|---|--|---|---|---------------------------------------|----|-----------------------------------|-----------------|
| Sl. No. | Details of Assignments | Max. marks | | | | | | | | | | | | | | | | | | | | |
| 1 | Experience of the firm on similar activities for last completed Financial years; | 10 yr and above – 15 7 yr and above – 10 5 yr & above – 5 | | | | | | | | | | | | | | | | | | | | |
| 2 | Holding valid SEBI registration certificate during last completed financial years | 10 yr and above – 15 7 yr and above – 10 5 yr or above – 5 | | | | | | | | | | | | | | | | | | | | |
| 3 | Income from Credit Rating assignments in F. Y. 2017-18. | 75 Crs and above – 15 50 Crs and above – 10 25 Crs and above – 5 | | | | | | | | | | | | | | | | | | | | |
| 4. | Fresh Credit Rating done/ currently doing for ULBs/ Municipal Corp (surveillance of old rating not to be included) from 01-04-2015 to till date | 10 and above – 15 5 and above – 10 3 and above – 5 | | | | | | | | | | | | | | | | | | | | |
| 5 | Fresh Credit Rating done/ currently doing for the purpose of placing Fresh Bond Issues (surveillance of old issues either placed or not placed not to be included) of ULBs/ Municipal Corp from 01-04-2015 to till date | 3 and above – 15 1 and above – 7.5 | | | | | | | | | | | | | | | | | | | | |
| 6. | Financial Score for Financial Bid | Maximum 25 Mark | | | | | | | | | | | | | | | | | | | | |
| 10 | <p>Highest points basis:</p> <p>On the basis of the combined weighted score for quality and cost, the consultant shall be ranked in terms of the total score obtained. The proposal obtaining the highest total combined score in evaluation of quality and cost will be ranked as H-1 followed by the proposals securing lesser marks as H-2, H-3, etc.</p> <p>The proposal securing the highest combined marks and ranked H-1 will be invited for negotiations, if required and shall be recommended for award of contract. As an example, the following procedure can be followed. In a particular case of selection of consultant, It was decided to have minimum qualifying marks for technical qualifications as 60 and the weightage of the technical bids and financial bids was kept as 70:30 and the shall be calculated as $Tx 0.70 + Px0.30 = \text{Evaluated Points}$</p> | | | | | | | | | | | | | | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------|--|-----------------------|-------------------------|----------|----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------------|--------|---------|--------|------------------|-------------------------|-----------------------|-------------------------|-------|-----------|------------|-----------|------------------|----------|----------|----------|----------|-------------|-----------|-------------|--|----|----|----|
| <u>11</u> | <p>EXAMPLE:- In response to the RFP, 3 proposals, A, B & C were received.</p> <p>The Technical evaluation committee awarded them 75, 80 and 90 marks respectively. All the 3 proposals were found technically suitable and their financial proposals were opened after notifying the date and time of bid opening to the successful participants.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Evaluated Points</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">C</td> </tr> <tr> <td style="text-align: center;">Technical</td> <td style="text-align: center;">75 points</td> <td style="text-align: center;">80 points</td> <td style="text-align: center;">90 points</td> </tr> </table> <p>The price evaluation committee examined the financial proposals and evaluated the quoted prices as under:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Proposal</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">C</td> </tr> <tr> <td style="text-align: center;">Evaluated cost</td> <td style="text-align: center;">Rs.120</td> <td style="text-align: center;">Rs. 100</td> <td style="text-align: center;">Rs 110</td> </tr> </table> <p>Using the formula, $(LEC / EC) \times 100$ where lowest evaluated cost (LEC) and Evaluated cost (EC), the committee gave them the following points for financial proposals:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Evaluated Points</td> <td style="text-align: center;">A= 100 / 120x100</td> <td style="text-align: center;">B= 100/100x100</td> <td style="text-align: center;">C = 100/ 110x100</td> </tr> <tr> <td style="text-align: center;">Price</td> <td style="text-align: center;">83 points</td> <td style="text-align: center;">100 points</td> <td style="text-align: center;">91 points</td> </tr> </table> <p>In the combined evaluation, thereafter, the evaluation committee calculated the combined technical and financial score as under:</p> <p style="margin-left: 40px;"> <i>Proposal = Tx 0.70 + Px0.30 = Evaluated Points</i> <i>Proposal A: 75x0.70 + 83x0.30 = 52.5 + 24.9 = 77.4 points.</i> <i>Proposal B: 80x0.70 + 100x0.30 = 56 + 30 = 86 points</i> <i>Proposal C: 90x0.70 + 91x0.30 = 63 + 27.3 = 90.3 points.</i> </p> <p>The three proposals in the combined technical and financial evaluation were ranked as under:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;">Evaluated Points</td> <td style="text-align: center;">A</td> <td style="text-align: center;">B</td> <td style="text-align: center;">C</td> </tr> <tr> <td style="text-align: center;">Combined</td> <td style="text-align: center;">77.4 points</td> <td style="text-align: center;">86 points</td> <td style="text-align: center;">90.3 points</td> </tr> <tr> <td></td> <td style="text-align: center;">H3</td> <td style="text-align: center;">H2</td> <td style="text-align: center;">H1</td> </tr> </table> <p style="text-align: center;">Proposal C as evaluated above having H1 Points at 90.3 has been considered for award, therefore, declared as winner and recommended for negotiations/approval.</p> | Evaluated Points | A | B | C | Technical | 75 points | 80 points | 90 points | Proposal | A | B | C | Evaluated cost | Rs.120 | Rs. 100 | Rs 110 | Evaluated Points | A= 100 / 120x100 | B= 100/100x100 | C = 100/ 110x100 | Price | 83 points | 100 points | 91 points | Evaluated Points | A | B | C | Combined | 77.4 points | 86 points | 90.3 points | | H3 | H2 | H1 |
| Evaluated Points | A | B | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Technical | 75 points | 80 points | 90 points | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Proposal | A | B | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Evaluated cost | Rs.120 | Rs. 100 | Rs 110 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Evaluated Points | A= 100 / 120x100 | B= 100/100x100 | C = 100/ 110x100 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Price | 83 points | 100 points | 91 points | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Evaluated Points | A | B | C | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Combined | 77.4 points | 86 points | 90.3 points | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | H3 | H2 | H1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>12</u> | <p>Date of Submission of Bid:-</p> <p>Your offer should be sent by post or in person in a sealed envelope addressed to the undersigned with the following caption clearly super scribed on the top of the envelope at the address mentioned below:-</p> <p style="text-align: center;">"Selection of Credit Rating Agency for Rating of Debt Repayment Capacity of Ranchi Municipal Corporation (RMC)".</p> <p style="text-align: center;">Bids shall be submitted as detailed in this bidding document on 7th December 2018) by 1300 hours (IST).</p> <p>Address :-</p> <p style="margin-left: 40px;"> To, The Director, State Urban Development Agency (SUDA) Room No. 405, 4th Floor, Project Bhawan, Dhurwa, Ranchi-834004 (Jharkhand) Tel: (0651)- 2446640 E-mail: suda.goj@gmail.com Website: udhd.jharkhand.gov.in </p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | <p>Only Technical Bids will be opened at 16.00 hrs on the same day</p> <p>The Proposals should be valid for 120 days.</p> <p>(Technical Qualified Bidders will be intimated about time of opening of their Financial Bids separately)</p> | | | | | | | | | | | | | | | | | | | | |
|-------------------------|--|-------------|-------------|------------|-------|-----|-----|-----|-------------|-------------|---|--|--|-------------------------|----|--|--|--------------|--|--|--|
| <p><u>13</u></p> | <p>Invitation of Bids</p> <p>The SUDA intends to get credit facilities of Ranchi Municipal Corporation rated from SEBI approved credit rating agency. You are requested to quote the rating fee for rendering services in connection with carrying out the rating of credit facilities as under:</p> <table border="1" data-bbox="365 512 1394 674"> <thead> <tr> <th>Particulars</th> <th>Years</th> <th>Bid Amount</th> <th>Total</th> </tr> <tr> <th>(1)</th> <th>(2)</th> <th>(3)</th> <th>(4) = (2*3)</th> </tr> </thead> <tbody> <tr> <td>Initial Fee</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>Annual Surveillance Fee</td> <td>5*</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><i>*Actual tenure would be decided after consultation</i></p> <p>The evaluation of the bids submitted shall be done on the total value mentioned in col. (4) above. Further information, if any, required for bidding can be sought before last date & time for clarification request i.e. 28/11/2018 by 1600 HRS in writing through email (email ID- suda.goj@gmail.com).</p> <p>SUDA reserves the right to cancel/withdraw the tender at any time either fully or partially, unconditionally without prior notice and without giving any reason and entailing any liability towards the bidder.</p> | Particulars | Years | Bid Amount | Total | (1) | (2) | (3) | (4) = (2*3) | Initial Fee | 1 | | | Annual Surveillance Fee | 5* | | | Total | | | |
| Particulars | Years | Bid Amount | Total | | | | | | | | | | | | | | | | | | |
| (1) | (2) | (3) | (4) = (2*3) | | | | | | | | | | | | | | | | | | |
| Initial Fee | 1 | | | | | | | | | | | | | | | | | | | | |
| Annual Surveillance Fee | 5* | | | | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | | | | | | | | | |
| <p><u>14</u></p> | <p>Terms of payment</p> <ol style="list-style-type: none"> 1.1. 50% of Initial Fee will be paid along with Mandate Issued to selected Credit Rating Agency. Balance Rating fee shall be payable only after providing provisional rating, subject to deduction of Tax at sources as per the prevailing provisions of Income Tax Act, 1961. 1.2. Fee quoted shall be inclusive of taxes, travel expenses, boarding/ lodging except GST. GST will be paid extra. 1.3. Copy of PAN and GST registration certificate shall be submitted. 1.4. Quoted fee will remain firm till execution of work as per agreement. 1.5. The Final fees as per awarded rate will be paid within 30 days after submission of invoice and completion of work as assigned. | | | | | | | | | | | | | | | | | | | | |
| <p><u>15</u></p> | <p>Bid Submission procedure</p> <p>The technical and financial proposals shall be submitted at the same time. To safeguard the integrity of the process, the technical and financial proposals shall be submitted in separate sealed envelopes. The technical bids will be opened on scheduled date & time as detailed in this document. The financial proposals shall remain sealed and shall be opened only for those firms who have qualified technically. Any proposal received after the closing time for submission of proposals shall be returned unopened.</p> <p>The Rating Agencies are required to submit their offer / proposal in original in separate envelopes comprising of</p> <p>Technical and Financial Bid:</p> <ol style="list-style-type: none"> 1. Envelope -1 containing :- Documents establishing, meeting the Eligibility criteria shall be submitted in (original) hard copies. 2. Envelope-2 containing:- PRICE PROPOSAL, (Price Bid Proposal Form & Bid Price Schedule) <p>Each envelope should be superscribed with details of</p> <ol style="list-style-type: none"> a. RFP No., with Due date of Opening b. Content. | | | | | | | | | | | | | | | | | | | | |

| | |
|-----------|---|
| | <p>All envelopes should be put in one sealed envelope super-scribed with RFP no, date and BOD and the contents.</p> <p>The above envelopes should be addressed to officer as per address in Tender documents. The prospective Bidders may arrange to hand deliver the sealed envelope at above address before the closing date and time.</p> <p>The Bidders may also send proposal by registered post so as to reach above address before bid closing date and time.</p> |
| <u>16</u> | <p>Bid opening Procedure</p> <p>Bid Opening The SUDA shall conduct the bid opening in the presence of the bidders representatives, if they choose to present themselves, at the address, date and time specified in the RFP.</p> |
| <u>17</u> | <p>Late Bids</p> <p>Late bids that is, bids received after the specified date and time of receipt shall not be considered and shall be returned unopened.</p> |
| <u>18</u> | <p>Engagement of Rating Agency</p> <p>SUDA reserves the right to reject any Proposal, without assigning any reasons thereof or may engage more than one agency, and the assignment shall be awarded to the agencies on rates of winning bidder.</p> <p>In case there is a tie in the financial offer, then the bidder having a higher ranking in the technical criteria shall be given priority. In case SUDA decides to appoint more than one Rating Agency, the H2 and H3 and so on, bidders will be asked to match their rates.</p> |
| <u>19</u> | <p>Negotiations and Award of Contract Rating agency</p> <p>Negotiations are not an essential part of the selection process. In case, however, it is felt necessary, a negotiation with the selected Rating Agency may be conducted. Negotiations shall include discussions of the TOR, the methodology, and special conditions of the contract.</p> <p>These discussions shall not substantially alter the original TOR or the terms of the contract, the quality of the final product, and the relevance of the initial evaluation.</p> <p>Financial negotiations shall only be carried out if due to negotiations as mentioned above, there is any change in scope of work which has any financial bearing on the final prices or of the costs/cost elements quoted are not found to be reasonable. In such negotiations, the selected firm may also be asked to justify and demonstrate that the prices proposed in the contract are not out of line with the rates being charged by the Rating Agency for other similar assignments.</p> <p>However, in no case such financial negotiation should result into increase in the financial cost as originally quoted by the Rating Agency and on which basis the Rating Agency has been called for the negotiations.</p> <p>If the negotiations with the selected Rating Agency fail, the employer may cancel the bidding procedure and re-invite the bids.</p> |
| <u>20</u> | <p>Application Submission Format</p> <p>Kindly submit & provide the desired information as per attached format- Annexure- A.</p> |

| | |
|-----------|---|
| <u>21</u> | Further information can be obtained at the address mentioned above during office hours. |
| | |

MUNICIPAL BONDS TO BE ISSUED BY RMC (TENTATIVE)

BROAD TERMS OF THE BOND ISSUE:

| Sl. No. | Terms | Details |
|----------------|----------------------------|---|
| 1. | Issuer | Ranchi Municipal Corporation |
| 2. | Type/ Nature of Instrument | Municipal Bonds |
| 3. | Quantum | Rs. 60 Crore |
| 5. | Object of the Issue | To part finance the Project(s) undertaken by Ranchi Municipal Corporation (RMC)/ Ranchi Smart City Corporation Ltd (RSCCL). |
| 6. | Tenor* | 5 Years |

** Actual tenure of the Bonds would be decided after consultation.*

All other general terms and conditions which are for meeting the requirement of SEBI, Stock Exchanges etc. may be incorporated at the time of launching the Issue.

On the Letter Head of the Bidders

| ENVELOPE – 1 | | | | |
|---|---|--|----------|-----------|
| Documents establishing, meeting the Eligibility criteria. | | | | |
| Reference :- [●] | | date:- [●] | | |
| <p>To, The Director, State Urban Development Agency (“SUDA”) Room No. 405, 4th Floor, Project Bhawn, Dhurwa, Ranchi-834004 (Jharkhand)</p> | | | | |
| Subject :- Selection of Credit Rating Agency for Rating of Debt Repayment Capacity of Ranchi Municipal Corporation(RMC)". | | | | |
| <p>Dear Sir,</p> <p>Refer your Request for Proposal No. [●] dated [●].</p> <p>We are pleased to enclose our credentials for the subject cited assignment as per your requirements listed at Para</p> | | | | |
| Sl. No. | Description of Documents | Documents required to be furnished | Yes / No | Reference |
| 1 | <i>Rating Agency should have been engaged in conducting similar activities</i> | <i>Copy of certificate of incorporation; A Schedule consisting of Income from Credit Rating Assignments & credit ratings done during each of the last 10 completed Financial Years (the proofs of which are subject to verification if required by the State Urban Development Agency) duly certified by a Chartered Accountant to be enclosed</i> | | |
| 2 | Rating Agency should hold a valid SEBI registration certificate as on date & at least during last completed financial years | <i>Copy of initial certificate of registration with SEBI, duly certified by Chartered Accountant enclosed</i> | | |
| 3 | Income from credit Rating assignments in Financial Year 2017-18. | <i>Chartered Accountant certificate clearly indicating Income from Credit Rating Assignments during F.Y. 2017-18 is required.</i> | | |
| 4 | Fresh Credit Rating done/ currently doing of ULBs and Fresh Credit Rating done/ Credit Rating for the purpose of placing Fresh Bonds Issues (surveillance of old issues either placed or not placed not to be included)) of ULBs/ Municipal Corp from 01-04-2015 to till date | <i>CA certification indicating clearly Name of Issuer, Date of Credit Rating assigned, amount of Fresh Issuer/ Loan Credit Rating & Fresh Bond Issue Credit rating separately.</i> | | |
| <p>(Signature) Name of the Rating Agency Name of Authorised Signatory Designation Date & Seal</p> | | | | |

On the Letter Head of the Bidders

**To be Placed in
ENVELOPE – 2
FINANCIAL PROPOSAL**

Reference :- [●]

Date:- [●]

**To ,
The Director,
State Urban Development Agency (SUDA)**
Room No. 405, 4th Floor,
Project Bhawn, Dhurwa,
Ranchi-834004 (Jharkhand)

Subject :- Selection of Credit Rating Agency for Rating of Debt Repayment Capacity of Ranchi Municipal Corporation(RMC)"..

Dear Sir / Madam,

With reference to your RFP document Ref [●] dated [●] we, having examined the Bidding Documents and understood their contents, hereby submit our Bid for the aforesaid Project. The Bid is unconditional and unqualified.

We offer to execute the assignment as Credit Rating Agency to the proposed issue of Municipal Bonds aggregating Rs. 60 crore through private placement by RMC in accordance with the terms of reference accompanying to this Bid at the cost stated below.

We agree to keep this offer valid for 120(One hundred Twenty) days from the Bid Due Date specified in the RFP.

| Particulars | Years | Bid Amount | Total |
|-------------------------|--------------|-------------------|--------------------|
| (1) | (2) | (3) | (4) = (2*3) |
| Initial Fee | 1 | | |
| Annual Surveillance Fee | 5 | | |
| Total | | | |

We understand that the agency will be selected on the basis of highest points basis (H1 points). The SUDA may choose more than one agency. We agree and undertake to abide by all the terms and conditions of the RFP document.

Thanking you,

Yours Sincerely,

(Authorized Signatory)

Note:-

- (i) Fee quoted shall be inclusive of taxes, travel expenses, boarding/ lodging except GST, GST will be paid extra on submission of documentary proof of deposit.
- (ii) Copy of PAN and GST registration certificate shall be submitted.
- (iii) Quoted fee will remain firm till execution of work as per agreement.

(To be produced in the letter head of a Bidder)

Annexure-II

Reference :- [●]

date:- [●]

To:

State Urban Development Agency (SUDA)

Room No. 405, 4th Floor,
Project Bhawn, Dhurwa,
Ranchi-834004 (Jharkhand)

Sir

As per the requirement of RFP document for appointment of Credit Rating Agency to access the **debt repayment capacity** aggregating Rs. 60 crore by RMC. We have verified the relevant documents of (Name of the Credit Rating Agency) and certify as follows:

| Sl. No. | Particulars | Documents required to be furnished |
|----------------|--|---|
| 1. | Name of the Organization | |
| 2. | Date of Establishment | |
| 3. | Certificate of incorporation (copy to be attested by a Practising Chartered Accountant) | |
| 4. | Date of Registration from SEBI (copy to be attested by a Practising Chartered Accountant) | |
| 5. | PAN No. | |
| 6. | GST Registration No. | |
| 7. | TAN No | |
| 8. | Exact & Complete Address | |
| 9. | Telephone / Fax numbers. | |
| 10. | E-mail and cable address. | |
| 11. | Key persons with contact details to be Contacted by SUDA. | |

For _____

Date:

Place:

PRIME CHART used by SUDA for ascertaining the invitees:

LEAGUE TABLE (TENTATIVE*)

CREDIT RATING AGENCIES

| | |
|------------------|---|
| ISSUE TYPE | : PRIVATE PLACEMENTS |
| PERIOD | : 01/04/2017 TO 31/03/2018 |
| INSTRUMENT | : ALL (BONDS/NCD, PTC) |
| ISSUER TYPE | : ALL |
| CREDIT RATING | : ALL |
| INDUSTRY | : ALL |
| OTHER CONDITIONS | : (1) ALL TENOR |
| | : (2) ISSUE AMOUNT CREDIT ON FULL BASIS TO CREDIT RATING AGENCY |
| | : (3) ISSUE AMOUNT IN INDIAN RUPEES |



RESULTANT

| | |
|---------------|---------------------------|
| NO. OF ISSUES | : 2519 |
| ISSUE AMOUNT | : Rs. 6,76,40,703.51 lacs |

| RANK | CREDIT RATING | TOTAL AMOUNT(Rs.lacs) | % OF ISSUE AMOUNT | TOTAL NO. OF ISSUES |
|------|-------------------|-----------------------|-------------------|---------------------|
| 1 | CRISIL | 3,88,89,756.80 | 57.5 | 596 |
| 2 | ICRA | 3,29,89,486.44 | 48.8 | 849 |
| 3 | CARE | 2,96,19,435.15 | 43.8 | 600 |
| 4 | INDIA RATINGS | 1,81,96,004.10 | 26.9 | 308 |
| 5 | BWR | 52,59,348.00 | 7.8 | 271 |
| 6 | SMERA | 1,30,200.00 | 0.2 | 39 |
| 7 | INFOMERICS | 10,000.00 | # | 2 |
| | NOT RATED / KNOWN | 30,81,788.92 | 4.6 | 523 |

If an issue has been rated by more than one credit rating agency, full credit for such an issue has been given to all the concerned credit rating agencies.

Below 0.1%